URBACT TRANSFER NETWORK 2ND WAVE: MID TERM REVIEW ***Your City Name:***

***Network:***

***Your name (Lead respondent):***

***A: Overall Experience:***

1. How would you rate your experience so far? (where 5 is the most wonderful!)

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| 1 | 2 | 3 | 4 | 5 |

1. What has been the most useful part? Or What have you enjoyed most? (Open text)

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| The most useful part so far was the first meeting with the project leader as part of the "Kick off meeting". The possibility of getting to know the leader and partners in person allowed for a change in the approach to a more informal one, facilitating experiences exchange.  The meeting also gave the opportunity to learn about the good practice in detail and getting to know its functioning. The opportunity to talk with many people involved in the creation and development of good practice, made it possible to learn about a wide range of experiences related to it and to thoroughly analyze all its components.  Without the opportunity to learn about good practice, it is difficult to find its elements that fit the local context and chose elements to be transferred within the network. |

1. Has anything not worked for you? Yes/No – If yes please give details

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| Quite late “Kick off meeting” in relation to the start of the project, extended the learning process and learning about good practice, which made the creation of the Transfer Plan too theoretical and wishful and did not refer to the actual elements to be transferred. Creating a Transfer Plan at such an early stage of the project force to create a document too general and inconsistent with the purpose of the project.  The second element that was not fully operational, due to the slightly delayed learning of the good practice, was the need to create a Urbact Local Group, without having clearly defined elements to be transferred. Without in-depth knowledge of good practice and analysis of the elements that can be transferred under the project, it is difficult to properly select the members of the ULG so that they work together with the project team from the very beginning. The ULG, at the very beginning of the project, is made up of members who do not fully understand their role and purpose of the project. This makes it difficult to keep the whole group motivated and committed until the end of the project. |

1. Which description best describes your ULG experience (tick one answer)  
     
   A. We have a strong, active ULG involving the key stakeholders  
   B. Our ULG is quite active but needs support and not all key stakeholders are there  
   **C. Our ULG has struggled and requires a lot of support**
2. How would you describe your city’s experience with integrated and participative methods? (tick one answer)  
     
   A. Highly experienced  
     
   B. Quite experienced  
    **C. New to working this way**
3. Have you used the URBACT tools at local level (i.e. with your ULG)? Yes **No**
4. If yes, which tools have been most useful?

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| **Face to Face meeting** – as always most useful way of working  **Miro** – co-working space, which provides possibility to share ideas in easy way |

***B: Understanding the URBACT Good Practice***

1. How well do you understand the Good Practice? (1 is very little and 5 is very well)

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| 1 | 2 | 3 | 4 | 5 |

1. Which of these has been most helpful to understand the Good Practice (tick the top 3)  
     
   **Physical site visit to the GP city**  
     
   Online site visit to the GP city  
     
   Good Practice materials (reports, videos, articles etc)  
     
   **Meeting the TN1 partners**  
     
   MIRO and other online activities  
     
   Others (please specify)
2. Was anything missing that might have helped you understand the Good Practice better?

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| Meeting with project leader at the early stage of the project and / or online workshop with deep explanation of projects goals and Good Practise itself  Urbact Expert workshop session (online meeting) to provide necessary explanation about the project and political support from the beginning. |

***C: Adapting the Good Practice***

1. How easy has it been to adapt the Good Practice to your city? (1= really hard 5 = easy peasy)

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| 1 | 2 | 3 | 4 | 5 |

1. Which of the following has been most helpful in adapting the Good Practice for use in your city? (tick all that apply)  
     
   Lead Expert support and guidance  
     
   Producing the transfer Plan (eg assets and barriers scan)  
     
   **Exchange and learning with other transfer partners**  
     
   MIRO activities  
     
   Other (please specify)

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| **Properly selected ULG members present in Transnational Meeting** – it is a key factor to motivate ULG team to work together and to understand goal of the project.  **International Meeting in project partners cities** – other partners perspective and their experience can be very inspirational and instructive to better understand your own cities needs and possibilities. |

1. What barriers have affected this work most?

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| Complexity of Good practice combined with low level of understanding it from the very beginning of the project. Most important thing in transfer Network Project is Good Practise understanding and deep insight into the process of transfer. Well explained project transfer (which not necessarily means 1 : 1 transfer) is very important to grasp the feeling of the project. |

***D: And finally…***

1. What have been the main benefits of participating in your network so far? (tick top 3)  
     
   We have acquired new skills and knowledge  
     
   We have mobilised political support for our local activities  
     
   We have managed to engage key stakeholders at the local level  
     
   We have strengthened our connections with other EU cities  
     
   We have found a solution to an urban challenge  
     
   We applied new working processes   
     
   Other (please specify)
2. How confident are you that your city will transfer elements of the Good Practice within the next year? (1= not very confident and 5 = super confident)

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| 1 | 2 | 3 | 4 | 5 |

1. What are the biggest barriers you will face in achieving this? (Tick top 3)  
     
   Scale and complexity of the Good Practice  
     
   **Lack of clarity around funding and finance**  
   Lack of senior level/political support  
    **Short timescales**  
     
   Lack of buy in from key partners

Lack of local capacity  
  
Other (please specify)

4. What would most improve your URBACT experience in the second half of the project?

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| **ULG members involved in the project** – possibilities to work with ULG member during International Meetings will give synergy effect which boost creativity and collection of ideas possible to implement in the city.  **Additional Study Visits** – learning by experiencing is one of the most effective way of learning. Possibility to see effective tools and solutions related to transfer project implemented successfully in other cites gives deep knowledge what to do to succeed. |